



The International Boxing Association (AIBA) is a non-profit international organisation who, with its 202 member nations, governs the sport of Boxing, working for the benefit of the sport and all its participants, to help Boxing realise its potential within the Olympic Movement and in the international sporting arena.

We have the innovation and hard-working culture of a start-up company, with the international reach of an established organisation. In Lausanne since 2002 with a young and dynamic team of 16 people, we are now looking for a

### **Junior Accountant (3 months)**

In this position, you will have the following duties:

- Manage all Accounts Payable and Receivable
- Manage the daily bookkeeping
- Manage all accounting operations based on accounting principles
- Use and enforce proper accounting methods, policies and principles
- Archiving and various administrative tasks

If you have the following skills and experience, then we want to hear from you:

- You have an experience in Finance and Accounting, in international environment (preference for Shared Services center)
- Advanced knowledge of accounting tools (Cresus)
- Competent in the use of MS tools, especially in excel
- French fluency, written and spoken with advanced level in English
- Accurate, organized, service oriented and excellent communication skills
- The incumbent must be Swiss or have a valid B or C permit

Should your profile match the above requirements and if you are highly motivated for this role within an international and Olympic environment, we would be glad to receive your **online application** in English, including CV, motivation letter and work certificates, mailto: [hr@aiba.org](mailto:hr@aiba.org)

Please note we will reply only to applicants with relevant qualifications.