



AIBA TEAM CUTMAN CERTIFICATION COURSE

GUIDELINES

1. INTRODUCTION

With the new rule changes regarding Cutman, AIBA implicitly delegates the function of the cutman to a new figure: the Team Cutman. In view of this, AIBA has decided to create an opportunity to host Cutman courses for Team Cutman certification.

This new figure will eventually take one of the 3 seats designated to the Seconds sitting in the corner and will be allowed to work as such for 1 minute during the breaks, allowing him/her more time for treatment and make use of specific equipment that only AIBA certified Team Cutmen can use.

With the removal of headguards, we have seen the importance of having an experienced cutman assist the boxers. Therefore, AIBA has created a course that will train cutman to prepare a boxer before, during and after their bouts.

The following sections will give a clear pathway on applying to host a course as well as define the eligibility for candidates and financial terms and conditions.

2. APPLICATION PROCESS

The Host National Federation shall complete 2 forms and add participants to AIBA's database, at least 2 months prior to the event, and forward it to AIBA HQs Office:

- Hosting Application Form
- List of Applicants Form
- Add Participants to the database by using AIBA Database Manual (Instructions on how to add new members)

The Hosting application form and List of applicants should be emailed to sport@aiba.org. (online registration coming soon)

When adding participants to AIBA's database, all information must be completed, including a copy of the candidates passport attached to their profile. The profile must contain their personal information (phone number, email, address etc.)

The lowest number of candidates to attend a course shall be at least 10 with a maximum of 30 candidates.

Hosting Federations will be allowed between 20% - 30% of their candidates to be accepted into a course. The remaining places will be filled by neighboring countries that apply. These percentages are always dependent on registration, but the hosting federation will always be allowed a higher percentage attendance than neighboring countries.

The AIBA HQ office shall approve or deny a course request.

All courses will be conducted in English, unless specified differently in the invitation letter. Therefore, the applicants (National Federations) need to indicate if a translator is needed for one of AIBA's official languages. It is the responsibility of the National Federation to receive confirmation a translator can be provided. Written exams will only be given in AIBA official languages.

Once the course is approved, one Instructor will be appointed.

3. ELIGIBILITY

The following people are eligible to register for a Cutman course;

- AIBA certified Coach (any star level)
- Team Physios
- Team Doctors

Only candidates who have a tracked record in AIBA competitions can attend the course. Due to the nature of the cutman job, only candidates who are physically fit are encouraged to take the course. (e.g. digital arthritis and poor vision could represent serious obstacles to the work of the cutman)

4. COURSE MATERIAL

The Host National Federation should have the following items available for the Instructor upon his arrival:

- Conference Hall (Classroom style setting)
- Internet access
- Flip chart/White board with markers to write
- Projector (compatible with laptops)
- Screen for the projector
- Access to Copy machine and Printer
- Pen & Notepad (for each Participant)
- Appropriate signage outside the Conference hall and in the Team Hotel lobby
- Information on the location and schedule of the course posted on the billboard in the Team Hotel lobby
- Print Cutman guidelines (1 for each participant)
- 1 vial of Adrenaline 1:1000
- 4 rolls of bandages per participant for hand-wrapping practice
 - Using the maximum number of participants in a course (30) as an example, a total of 120 rolls would be needed
- 2 rolls of tape per participant for hand-wrapping practice

- Using the maximum number of participants in a course (30) as an example, a total of 60 rolls would be needed
- Additional equipment required for the course will be ordered by AIBA (blunt edge scissors, alginate dressing, nasal wool, Nitrile gloves, etc). These items will be shipped and invoiced to the LOC.

5. FINANCIAL CONDITIONS

The Hosting National Federation must cover the local costs associated with the course:

- Local transportation for candidates and Instructor (Airport / Hotel – roundtrip)
- Conference room (2 days of use)
- All materials needed for the course

AIBA will be responsible for covering the following:

- Instructor's Airfare
- Instructor's Per diem
- Instructor's hotel accommodations and 3 meals

Each candidate will be responsible for their own air travel, hotel accommodation and course fee. The course fee for an AIBA Team Cutman course is **\$300 USD** per participant.

The Hosting National Federation should assist with the following:

- Book sufficient hotel rooms to offer candidates the best possible price, preferably with single and double room occupancy options
- Roomrates should include all 3 meals
- Hotel accommodations should meet the minimum standard of an International 3 star rating, or above. The candidates and Instructor should also be able to access the internet (Wi-Fi) with no additional charges.
- The Conference hall is preferred to be in the same Hotel where the candidates and Instructor are staying
- Provide visa support for all attending (Candidates and Instructors), whenever necessary.

6. COURSE SCHEDULE

The Examination process is divided into 4 parts, in the following order:

- Theory (1 day)
- Practical (1/2 day)
- Written Examination (1 hour)
- Practical Examination (1/2 day)

The AIBA HQs Office will forward all results and certificates to the National Federation concerned.